
INTERNATIONAL SOCIETY OF AUDIOLOGY

Statutes

CHAPTER I - LEGAL DESIGNATION AND REGISTERED OFFICE

Article 1

An International Society of Audiology - Société Internationale d'Audiologie - shall be constituted under this name, a corporate body within the meaning of Articles 60 et seq. of the Swiss Civil Code; in this respect, the Society is registered in the Swiss 'Registre du Commerce de Genève'. In abbreviated form, the Society shall be known as 'AUDI'.

Article 2

The headquarters of the Society shall be in Geneva, Switzerland.

CHAPTER II - STATEMENT OF PURPOSE

Article 3

The purpose of the International Society of Audiology is to facilitate the knowledge, protection and rehabilitation of human hearing. To this end

- It shall co-ordinate and disseminate information to and from its members and member societies
- Hold courses and regular international congresses
- Publish a journal and other written communications in the field of audiology
- Serve as an advocate for all professionals in the field of Audiology and for the hearing impaired people throughout the world.
- In consultation with members and member societies, develop model guidelines to serve in enhancing the profession
 - Best practice in (re)habilitation provision
 - Best practice in identification and diagnosis
 - Model guidelines for curriculum and continuing education in audiological training
 - Ethics and professional conduct
- Promote awards and prizes to honor members and non-members for excellent achievements in Audiology (e.g. Aram Glorig Award).

CHAPTER III - MEMBERSHIP

Article 4: Categories

The Society shall comprise the following: full members, associated members and affiliated member societies, honorary members and members of honour. The members shall be deemed to have acquainted themselves with the Society's Statutes and Rules, to agree to adhere to the standards of the Society, and to pay appropriate dues.

Article 5: Full members

To become a full member of the Society, the applicant must be in possession of a university degree in Audiology or any related field and be engaged in some clinical, research or teaching aspect of Audiology. An application should be sent to the General Secretary. Membership will be decided by the Executive Committee.

Article 6: Associated members

To become an associate member of the Society, the applicant must indicate an interest in the aims of the Society and not be eligible for full membership. An application should be sent to the General Secretary. Membership will be decided by the Executive Committee.

Article 7: Affiliated member societies

To become an affiliated member society, a state, provincial, regional, national or international organization whose members engage in clinical, research or teaching of some aspect of Audiology must apply to the International Society of Audiology for membership by sending an application to the Secretary General. Membership will be decided by the Executive Committee.

Article 8: Honorary members

Honorary members are those individuals who have attained the age of 65 years, who have been a full member of the Society for not less than ten (10) years, and apply for such a status. Under certain conditions, the Executive Committee may waive the age limitations for this category of membership.

Article 9: Members of Honor

Members of Honor of the Society may be designated by the Executive Committee and approved by the general Assembly. This status will be granted in recognition of scientific or other contribution to the field of Audiology. A Member of Honour may be awarded to a

current or past member of the Society, or to a non-member.

Article 10: Termination of membership

Members of the Society will be able at all times to tender their resignation by informing the Secretary General. The resignation will be effective as from the date of its receipt. Dues shall, however, be paid for the current year.

Members of the Society who do not pay their dues in spite of two reminders shall be expelled from the Society.

The Executive Committee may decide that a member should be expelled because his attitude or conduct is prejudicial to the honor and the interest of the Society. The General Assembly will be informed of such an action. Expelled members will remain liable for unpaid dues.

Members of the Society who for any reason whatsoever cease to be members of the Society shall have no rights on the capital of the Society. They will be unable to demand a financial statement, sign on behalf of the Society, request a valuation or have any right of appeal before the General Assembly. Article 75 of the Swiss Civil Code allows the member to appeal in a Swiss Civil Court.

CHAPTER IV - GENERAL ASSEMBLY

Article 11: Composition

The General Assembly shall include members . representing the full members, the associated members and the affiliated member societies. All members of the Executive Committee are voting members.

Article 12: Meetings

The General Assembly shall meet at least during every ordinary congress of the Society. The meetings of the General Assembly shall be under the Chair of the President of the Society. The General Assembly shall be informed of the work done by the Executive Committee, by the standing committees and by all committees appointed by the General Assembly. The General Assembly can propose subjects for work, resolutions or reports, and venues for future congresses. On the proposition of the Executive Committee and in accordance with the rules, the General Assembly shall elect the members of that Committee.

Article 13: Decisions

Only members of the General Assembly shall have the right to vote on constitutional matters and elections of officers. All members may participate in the discussions. Other participants of the Congress may attend as observers.

The decisions of the General Assembly will be determined by a majority poll of the votes of the members of the General Assembly. Should a tie vote occur, the tie-breaking vote should be cast by the President.

Decisions of the General Assembly by a mail ballot may be authorised by the Executive Committee.

Article 14: Minutes

The decisions taken by the General Assembly shall be written down as minutes and signed the President and the Secretary General. The minutes will be kept at the head office of the Secretary General where they may be inspected by those wishing to do so. Copies will be sent to the members of the Executive Committee and will be available at the next meeting of the General Assembly.

CHAPTER V - THE EXECUTIVE COMMITTEE

Article 15: Task

The Executive Committee shall be responsible for the management of the Society. The Executive Committee shall have responsibility for the permanent standing committees of the Society according to the rules of the Society. Other standing committees may be established by recommendation of the Executive Committee and on approval of the General Assembly.

Article 16: Composition

The Executive Committee shall comprise at least 7 persons and no more than 10 persons including the President, President-elect, Immediate Past-President, Secretary General, Assistant Secretary General, and Member(s) at large. All members shall be members of the Society.

Article 17: Meetings

The Executive Committee shall meet at least during an ordinary congress of the Society. The meetings of the Executive Committee shall be chaired by the President. Additional meetings can be called by the President and the Secretary General.

Article 18: Decisions

The decisions of the Executive Committee shall be determined by a simple majority of the members voting. Should a tie vote occur, the tie-breaking vote should be cast by the President.

Article 19: Minutes

The decisions taken by the Executive Committee shall be written down as minutes and signed by the President and the Secretary General. The minutes will be kept at the head office of the Secretary General. Copies will be sent to the members of the Executive Committee.

CHAPTER VI - Secretary General

Article 20: Office

The office of the Secretariat General shall be chosen by the Secretary General.

Article 21: Task

The Secretary General shall co-ordinate all correspondence and, in conformity with the directives of the Executive Committee, shall attend to the daily administrative and financial affairs of the Society. If the Secretary General is prevented from carrying out these duties, the Secretary General may be replaced by the Assistant Secretary General or by a member of the Executive Committee.

CHAPTER VII - CONGRESSES*Article 22: Regular congresses*

The Ordinary Congresses of the Society shall take place at regular intervals. The exact date of a Congress shall be fixed by the President of the Congress. Each of these Congresses shall be known as 'xth International Congress of Audiology'. If appropriate, a second line may be added to repeat the title in the language of the country where the Congress is to be held. The following information must also be included: 'Organized in the name of the International Society of Audiology'; the names of the members of the Executive Committee; address of the Society designated by the Secretary General.

Article 23: Extraordinary congresses

From time to time, Extraordinary Congresses may be approved by the Executive Committee and the General Assembly. The title of these Congresses shall be 'xth Extraordinary Congress of the International Society of Audiology'. The same information designated for the ordinary Congresses must be provided.

Article 24: Aim of congresses

The primary purpose of the International Congress of Audiology is the exchange and dissemination of information. This can be achieved by organising Round Tables, free sessions, tutorials, workgroups or whatever form is best suited for the particular subject.

Article 25: Meetings at a congress

The Secretary General or President must be informed of any unofficial meetings, meetings of other societies or organizations and has the right to attend such a meeting or send a representative of the International Society of Audiology.

CHAPTER VIII - FINANCES*Article 26: Accounts*

The general expenses of the Society shall be covered by the membership dues and revenues generated by the publications and congresses. Further income may be generated by official or voluntary contributions or by legacies. The general accounts of the Society shall be kept current by the Secretary-General and closed on December 31 of each year. They shall be presented at the next General Assembly meeting.

Article 27: Expenditure

The Executive Committee may, from time to time, approve expenditures by the International Society of Audiology as dues or as a contribution to a duly constituted organization, where such a contribution furthers the aims of the Society.

Article 28: Membership dues

Membership dues shall be proposed by the Executive Committee and approved by the General Assembly.

CHAPTER IX - ACCOUNTABILITY*Article 29*

The Executive Committee shall represent the Society in all its dealings with third parties. It shall designate the persons authorized to sign on behalf of the Society and shall decide on the title of the signature. As a general all documents should bear the signature of the President and the Secretary General. Members of the Society and their agents and assignees shall incur no personal obligation when acting on behalf of the Society.

CHAPTER X: MODIFICATION OF RULES AND DISPUTES*Article 30: Modification of Statutes and Rules*

Any full member of the Society, officer of the Society or affiliate member of the Society may propose a change in the Statutes or Rules to the Executive Committee. The Executive Committee, by a two-thirds vote may approve a ballot at the General Assembly meeting or by mail. The Statutes of the International Society of Audiology may be modified by a two-thirds vote of the General Assembly meeting or by a two-thirds vote of those returning a mail ballot. Any full member of the Society, officer of the Society or affiliate member of the Society may propose a change in the Rules by requesting it be placed on the agenda of the General Assembly. The General Assembly, by a majority of those present may approve a ballot at the General Assembly or by mail. The Rules of the International Society of Audiology may be modified by a simple majority vote of the members of the general Assembly meeting or by a simple majority vote of those returning a mail ballot.

Article 31: Disputes

Any dispute shall be subject to the following procedure: A registered letter must be addressed to the Secretary-General and to the President. The President shall decide whether it is necessary to call an extraordinary session of the Executive Committee or whether to wait for a statutory meeting. The Executive Committee shall decide on the course of action. Unless a decision is agreed to by at least two thirds of the members present, the dispute must be brought before the General Assembly. Should this happen, the Assembly shall pronounce a verdict by secret ballot after the case has been presented.

Article 32: Dissolution

In the event of the Society being wound up, for whatever reason and whenever this might be, this step will be undertaken by a liquidator appointed by the General Assembly, which shall also decide on his powers and, if applicable, fix his reasonable remuneration. The assets of the Society should go to an institution of public utility with a similar purpose as the Society.

Rotterdam, 22nd March 2006

INTERNATIONAL SOCIETY OF AUDIOLOGY

Rules

Paragraph 1:

These rules form an integral part of the Statutes of the International Society of Audiology.

CHAPTER I - MEMBERS

Paragraph 2:

The Society shall comprise the following: full members, associated members, affiliated member societies, honorary members and members of honor. The members shall be deemed to have acquainted themselves with the Society's Statutes and Rules, to agree to adhere to the standards of the Society, and to pay appropriate dues.

Paragraph 3:

To become a full member of the Society, the applicant must be in possession of a university degree in Audiology or any related field and be engaged in some clinical, research or teaching aspect of Audiology. A full member of the Society is entitled to receive the journal, the newsletters and communications of the Society, to attend its international congresses at a discounted rate, to vote in appropriate elections including the election of regional representatives to the General Assembly, participate in committee activities, serve on the governing bodies of the Society, and to other benefits of the Society as may be periodically proscribed.

Paragraph 4:

To become an associate member of the Society, the applicant must indicate an interest in the aims of the Society and not yet be eligible for full membership. A student can apply for associate membership by sending proof of studentship. An associate member is entitled to receive the journal of the Society, appropriate newsletters and communications of the Society, attend its international congresses at a discounted rate, and to other benefits of the Society as may be periodically proscribed. The Associate members will elect one member to represent them in the General Assembly.

Paragraph 5:

To become an affiliated member society, a state, provincial, regional or national organization whose members engage in clinical, research or teaching of some aspect of Audiology must apply to the International Society of Audiology for membership. Affiliated member societies shall be entitled to appoint a representative member to the General Assembly of the International Society of Audiology. The representative should be a member of the International Society of Audiology. Affiliated member societies will receive copies of all

publications, except the journal and be entitled to other benefits of the Society as periodically proscribed.

Paragraph 6:

Honorary members are those individuals who have attained the age of 65 years, who have been a full member of the Society for not less than ten (10) years, and apply for such a status. Under certain conditions, the Executive Committee may waive the age limitations for this category of membership. Honorary Members are entitled to receive appropriate publications and communications of the Society, attend its international congresses at a discounted rate, to vote in appropriate elections, and to other benefits as may be periodically proscribed.

Paragraph 7:

Members of Honour of the Society may be designated by the Executive Committee and be approved by the General Assembly. This status will be granted in recognition of scientific or other contribution to the field of Audiology. A Member of Honour may be awarded to a current or past member of the Society, or to a non-member. Members of Honour are entitled to receive all publications of the Society and other such benefits as may be periodically proscribed.

Paragraph 8:

Payment of the membership dues shall be compulsory for all full members and associate members. The amount shall be fixed by the Executive Committee for the next term, and must be approved by the General Assembly. The membership dues for the Society shall be paid directly into the Bank account of the Society or other location as specified by the Executive Committee, before the end of February each year. A notice requesting payment of dues for the Society shall be sent to all full and associated members not later than at the beginning of January of each year.

CHAPTER II - GENERAL ASSEMBLY

Paragraph 9:

The General Assembly consists of the representatives of the full members, the associated members and the affiliated member societies. Honorary members may vote for representatives of their region (Paragraph 11) as full members. All members of the Executive Committee are members of the General Assembly.

Paragraph 10:

Each affiliated member society may appoint a representative in the General Assembly. If two or more

organizations from a country are affiliated member societies those organizations should agree to appoint a common representative for that country.

Paragraph 11:

The full members shall be divided into regional groups as named by the World Health Organisation. These include Africa, Asia, North America, South America, Europe and Western Pacific. Each region may appoint at least two (2) General Assembly members. The number of members of the General Assembly will be based on the number of full members from the region, who have paid their current dues, and is subject to the following formula:

- 2 members for up to 9 full members
- 3 members for 10 up to 24 full members
- 4 members for 25 up to 49 members
- 5 members for 50 up to 74 full members
- 6 members for 75 up to 99 full members
- 7 members for 100 up to 149 full members
- 8 members for over 149 full members.

Members of the General Assembly are elected for four years with the members from Africa, Europe and South America being elected at one congress and the members from Asia, North America and Western Pacific being elected at the next congress.

The elected members assume office at the end of the General Assembly at which the election is established.

Paragraph 12:

The meetings of the General Assembly shall be under the Chair of the President of the Society. Only members of the general Assembly shall have the right to vote on constitutional matters and elections of officers. Other participants of the Congress may attend as observers without voting rights. All members of the International Society present and all representatives present may vote on approval of the venue for an International Congress. Should a tie vote occur, the tie-breaking vote should be cast by the President.

Paragraph 13:

An agenda for the regular meeting of the General Assembly shall be prepared by the President and shall usually include at least the following:

1. Opening address by the President of the Society.
2. Approval of the minutes of the previous meeting.
3. Business arising from the minutes
4. Approval of the agenda
5. Financial report by the Secretary-General
6. Report of the standing Committees and all other committees due to report
7. New business
8. Election of members of the Executive Committee.
9. Selection of the site for the second next International Congress
10. Theme for a Round Table Conference at the next Congress and, if possible, nomination of the moderator.
11. Congratulations and Awards of the Society.
12. Any other business

Minutes of the General Assembly meeting shall be signed by the President and the Secretary General.

The minutes will be kept at the head office of the Secretary General and may be inspected by those wishing to do so. Copies will be sent to the members of the Executive Committee and will be available at the next meeting of the General Assembly.

Paragraph 14:

The General Assembly may constitute ad hoc committees with a distinct task and a limited period of time to fulfil the charge. If this period is longer than six (6) years, an election procedure for replacement of members should be included.

Paragraph 16:

One year prior to a conference at which there will be any extraordinary vacancy on the Executive Committee, the Secretary General shall announce any impending vacancies and call for nominations. If more than one nomination is made for any vacancy, a mail ballot shall be held among the members of the General Assembly and the result decided by a simple majority. This vote will be held 6 months prior to the conference and votes must be returned to the Secretary General not later than 3 months prior to the conference.

CHAPTER III - THE EXECUTIVE COMMITTEE

Paragraph 16:

The Executive Committee shall be responsible for the management of the Society, and shall meet at least during every ordinary congress of the Society. It shall comprise at least 7 persons and no more than 10 persons including the President, President-elect, immediate Past-President, Secretary General, Assistant Secretary General and Member(s) at large. All members shall be members of the Society. Additional meetings can be called by the President and the Secretary General. Meetings of the Executive Committee shall be chaired by the President.

Paragraph 17:

The Executive Committee shall submit a list of nominees for the post of President-elect to the General Assembly. Additional nominations may be suggested by the members of the General Assembly. A vote by the members of the General Assembly will select the new President-elect. By preference the Presidents-elect should have alternately a medical and a non-medical training.

Paragraph 18:

At the end of each regular International Congress, the President-elect shall become President, the President shall become immediate Past-President, and the newly elected President-elect shall assume office.

Paragraph 19:

It shall be the role of the Immediate Past-President to serve as a representative of the Society, consultant to the next Congress President, and an official member of Congress Organizing Committee. The Immediate

Past-President may be called upon to perform other duties as requested.

Paragraph 20:

It shall be the role of the President to chair the Executive Committee and General Assembly meetings, including determining the agenda.

The President is the official representative of the International Society in all activities. The President may appoint persons to represent the Society or to assist with any duties.

Paragraph 21:

It shall be the role of the President-elect to serve as representative of the Society, consultant to the various editors, and an official member of the Publications Committee. The President-elect may be called upon to perform other duties as requested.

Paragraph 22:

A Member at Large of the Executive Committee shall be elected by the members of the General Assembly. The representatives of the affiliated member societies shall elect a Member at Large. Members at Large shall be elected for a term of two years and may be re-elected twice for a maximum period of six (6) years on the Executive Committee. Nominations and elections will be made at the General Assembly meeting of each regular international congress.

Paragraph 23:

The Secretary General shall be appointed by the Executive Committee and approved by the General Assembly for a six-year term, renewable for an additional six-year term. The location of the office of the Secretary General shall be at the choice of the Secretary General. The Secretary General shall co-ordinate all correspondence and, in conformity with directives issued by the Executive Committee, shall attend to the daily administrative and financial affairs of the Society, and the Secretary General shall serve as Treasurer. The Secretary General shall be an ex-officio member of all Society committees, shall act as the Secretary at the Executive Committee and General Assembly meetings, and represent the Executive Committee on local organizing committees of the Congresses of the Society. If the Secretary General is unable to perform his duties, the President may ask the Assistant Secretary General to assume those responsibilities.

Paragraph 24:

The Assistant Secretary General shall be appointed by the Executive Committee and approved by the General Assembly for a term of six years, renewable for an additional six-year term. The Assistant Secretary General shall assist the Secretary General as requested, and in the event the Secretary General is unable to perform his duties, will be asked by the President to assume those responsibilities.

Paragraph 25:

The Executive Committee shall have responsibility for permanent standing committees of the Society including the Congress Organizing Committee, the Scientific

Committee, and the Publications Committee. Other committees may be established by recommendation of the Executive Committee and on approval of the General Assembly.

Paragraph 26:

The Congress Organizing Committee shall, in conjunction with the local organizing committee, be responsible for the financial management of the Congress. It shall propose venues based on bids by the local organizers. The members of the Congress Organizing Committee shall include the President, Immediate Past-President, Secretary-General, President of the Past Congress, Presidents of the next two Congresses, and a member of the General Assembly.

Paragraph 27:

The Scientific Committee shall be responsible for the scientific programme of the International Congresses. The Scientific Committee may propose topics for Congresses, seminars, tutorials, and other programs of the Society, and are responsible for reviewing the abstracts submitted to each Congress. The members of the Scientific Committee shall include the President, President of the next Congress, Secretary General, and at least two members of the General Assembly.

Paragraph 28:

The Publications Committee shall be responsible for the publications of the Society, except for the International Journal of Audiology (IJA) which is governed by its own council. The members of the IJA council on behalf of the International Society of Audiology shall be appointed by the Executive Committee and be approved by the General Assembly. The Publications Committee shall monitor publication strategy of all other publications, audit the running of these publication(s), propose new publication initiatives, and recommend to the Executive Committee nominees for editor and/or co-editors of the various publications of the Society.

The members of the Publications Committee shall include the President, President-elect, Secretary General, Editors of appropriate publications and at least two members of the General Assembly.

Paragraph 29:

Decisions in all meetings are taken by simple majority vote except in those cases where explicitly a different ratio is stated. Should a tie vote occur, the tie-breaking vote should be cast by the Chair.

Paragraph 30:

The decisions taken by the Executive Committee shall be written down as minutes and signed by the President and the Secretary General. The minutes will be kept at the head office of the Secretary General. Copies will be sent to the members of the Executive Committee.

CHAPTER IV - CONGRESS: Organization

Paragraph 31:

The Ordinary Congresses of the Society shall take place every two years. The exact date of a Congress shall be fixed by the President of the Congress. Each of these Congresses shall be known as 'xth International Congress of Audiology'. If appropriate, a second line may be added to repeat the title in the language of the country where the Congress is to be held. The following information must also be included: 'Organized in the name of the International Society of Audiology'; the names of the members of the Executive Committee; address of the Society designated by the Secretary General.

Paragraph 32:

From time to time, Extraordinary Congresses may be approved by the Executive Committee and the General Assembly. The title of these Congresses shall be 'xth Extraordinary Congress of the International Society of Audiology'. The same information designated for the ordinary Congresses must be provided.

Paragraph 33:

The President of a Congress shall be designated by the Executive Committee four years before the Congress takes place and shall become a member of the Society's Congress Organizing Committee. The Executive Committee may recommend other persons to collaborate with the President of the Congress for the organization of the Congress. The President shall organize the local arrangements for the Congress by observing the official regulations of the Society and with the approval of the Society Organizing Committee.

Paragraph 34:

The Executive Committee of the Society should be informed about financial matters related to the local organization of congresses. The Congress Organizing Committee must recommend approval of all budgets submitted by the Congress President. The proposed budget should be submitted to the Congress Organizing Committee for recommendation, and approved by the Executive Committee at the Congress immediately preceding the proposed Congress. The Society may be called upon to provide funds and loans for initiating activities of a Congress which will be returned in full. It is anticipated that a portion of any profits generated from the Congress will be donated to the ISA, following an agreement between the Local Organizers and the Executive Committee. The Executive Committee can be involved on an advisory level concerning financial matters related to the Organization of International Congresses. The International Society will pay any approved debts incurred by the congress.

Paragraph 35:

Any bids to the Executive Committee to hold future Congresses should include information on Congress and hotel facilities together with an estimate of likely costs. They should be submitted to members of the Congress Organizing Committee and the Executive Committee at least 90 days before the meeting at which any decision is to be taken.

Paragraph 36:

The official Congress language shall be English.

Paragraph 37:

The Executive Committee shall hold its first session at a Congress before the opening of that Congress. At least 5 hours should be allowed for this meeting. Appropriate accommodation and refreshments should be provided by the Local Organizing Committee. The meeting of the General Assembly shall take place at the end of the afternoon session of the next to the last day of the Congress. A period of ninety minutes should be allowed for this meeting.

Paragraph 38:

The primary purpose of the International Congress of Audiology is the exchange and dissemination of information. To that end, there shall be a minimum of three Round Table sessions at each Congress. One Round Table topic shall be selected by the General Assembly, one Round Table topic shall be selected by the Executive Committee and one Round Table topic shall be selected by the Congress President. If the budget and time permit, additional Round Table topics may be added with the approval of the Congress President. A Round Table shall include communications and discussions by panel members, with conclusions by the moderator. Each day of the Congress shall also include sessions devoted to that day's Round Table topic. In addition, time shall be reserved for the presentation of papers on subjects not related to the topics of the Round Table sessions, and for poster sessions, videos, films, etc. The Scientific Committee of the Society should act as advisory, and if disagreement arises within the Local Organizing Committee or with others, the Scientific Committee of the Society should be consulted, and has the right to accept or reject any abstract. The scientific sessions are not open to the public, but are reserved for the registered participants of the Congress. The Organizing Committee of a Congress shall be empowered to extend the duration of a Congress.

Paragraph 39:

The scientific subjects to be presented at an Extraordinary Congress shall be decided upon in consultation between the Congress Organizing Committee and the President of that Congress.

Paragraph 40:

The President of the Congress shall be responsible for the publication of summaries of the Round Tables, abstracts of the accepted papers and posters. These shall be available to all participants before the official opening of the Congress. Included should be the name and affiliation of all participants. There will also be a list of all registered participants.

Paragraph 41:

A complimentary stand, in an easily accessible place and near the hall or halls where the congress sessions are being held, must be reserved for the Secretariat of the Society and for the journal and for other professional organizations as deemed appropriate by the

Executive Committee. Membership details, membership lists and information on future conference should be available.

Paragraph 42:

A scientific and commercial exhibition, which will be the responsibility of the President of the Congress and the local organizing committee, shall be arranged in rooms at or near the congress venue.

Paragraph 43:

The Secretary General or President must be informed of any unofficial meetings, meetings of other societies or organizations, or special sessions to be held at the Congress and they have the right to attend such a meeting or send a representative of the International Society of Audiology.

Paragraph 44:

Invited non-member Round Table participants are exempted from payment of registration fees. Members of the Society pay a reduced registration fee.

Paragraph 45:

The final programme must contain a detailed agenda of the scientific meetings and also the agenda of the General Assembly of the members of the International Society of Audiology. The scientific sessions shall be presided over by the President of the Congress or those selected by the Local Organizing Committee. The General Assembly of the Society shall be presided over by the President of the Society.

Paragraph 46:

The welcoming address at the congress shall be made by the President of the Congress. The official opening will be performed by the President of the Society or some other important personality.

CHAPTER VI - PUBLICATIONS OF THE SOCIETY

Paragraph 47:

The Executive Committee shall have final responsibility for all publications.

The Publications Committee shall be responsible for periodic evaluation of existing publications and recommendations to the Executive Committee concerning existing publications policy, structure and personnel.

Paragraph 48:

The Society is the co-owner of the International Journal of Audiology. This journal is the official publication of the Society.

Paragraph 49:

A newsletter entitled "Audi News" shall be published. The purpose of the newsletter shall be to provide information about the activities of the Society. The Executive Committee shall entrust the editing of this journal to the Publications Committee who will recommend an Editor and Associate Editor(s) to the Execu-

tive Committee for appointment.

Paragraph 50:

From time to time the Society may publish monographs, special issues or extraordinary publications in accordance with its aims and rules. The Society may also sell or choose to distribute such documents to its members. Approval of the Executive Committee is required for any such action, usually upon recommendation of the Publications Committee.

CHAPTER VII - FINANCES

Paragraph 51:

The general expenses of the Society shall be covered by the membership dues and revenues generated by the publications and congresses. Further income may be generated by official or voluntary contributions or by legacies. The general accounts of the Society shall be kept current by the Secretary-General and closed on 31st December of each year.

Paragraph 52:

The Executive Committee may, from time to time, approve expenditures by the International Society of Audiology as dues or as a contribution to a duly constituted organization, where such a contribution furthers the aims of the Society.

Paragraph 53:

Membership dues shall be proposed by the Executive Committee and approved by the General Assembly.

CHAPTER IX - ACCOUNTABILITY

Paragraph 54:

The Executive Committee shall represent the Society in all its dealings with third parties. It shall designate the persons authorized to sign on behalf of the Society and shall decide on the title of the signature. In general all documents should bear the signature of the President and the Secretary General. Members of the Society and their agents and assignees shall incur no personal obligation when acting on behalf of the Society.

CHAPTER VIII: MODIFICATION OF RULES AND DISPUTES

Paragraph 55:

Any full member of the Society, officer of the Society or affiliate member society of the Society may propose a change in the Rules by requesting it be placed on the agenda of the General Assembly. The Rules of the International Society of Audiology may be modified by a majority vote of these eligible to vote at a General Assembly meeting or by a majority vote of those returning a mail ballot.

Paragraph 56:

Any dispute shall be subject to the following procedure: A registered letter must be addressed to the Secretary General and to the President. The President shall decide whether it is necessary to call an extraordinary session of the Executive Committee or whether to wait for a statutory meeting. The Executive Committee shall decide on the course of action. Unless a decision is agreed to by at least two thirds of the members present, the dispute must be brought before the General Assembly. Should this happen, the General Assembly shall pronounce a verdict by secret ballot after the case has been presented.

Paragraph 57:

In the event of the Society being wound up, for whatever reason and whenever this might be, this step will be undertaken by a liquidator appointed by the General Assembly, which shall also decide on his powers and, if applicable, fix his reasonable remuneration. The assets of the Society should go to an institution of public utility with a similar purpose as the Society.

Rotterdam, 22nd March 2006